

SENATOR CHARLES E. GRASSLEY
CONGRESSIONAL NOMINATION GUIDELINES

A. **CONGRESSIONAL NOMINATIONS**

Air Force, Naval, and Military Academies: Each U.S. Senator and Member of Congress may have a maximum of five appointees at each academy at any one time. This generally allows for one vacancy per year at each academy, however exceptions do exist.

Merchant Marine Academy: Each U.S. Senator and Member of Congress may nominate ten young men and/or women to enter state-wide competition for four places at the Merchant Marine Academy.

Coast Guard Academy: There are no Senatorial or Congressional nominations to the Coast Guard Academy. Applications should be mailed directly to:

SUPERINTENDENT
UNITED STATES COAST GUARD ACADEMY
31 MOHEGAN AVENUE
NEW LONDON, CT 06320

B. **ACADEMY PREFERENCE**

Some applicants are interested in one and only one of the academies. If so, please indicate that desire on the application form which my office provides. You should not indicate a second, third, and fourth choice if in reality you have no interest in such alternatives. However, please understand that every academy will offer a similar academic experience—and for that reason, I encourage you to consider all of them.

If you do, however, have a genuine interest in more than one of the academies, then please list them in the order of preference. Applicants are sometimes nominated to an academy other than their first choice. Also, this gives the Board the choice of nominating you to more than one academy.

C. **ELIGIBILITY**

All candidates applying for one of my nominations must be citizens of the United States and legal residents of Iowa's 3th Congressional District (Adair, Adams, Cass, Dallas, Fremont, Guthrie, Madison, Mills, Montgomery, Page, Polk, Pottawattamie, Ringgold, Taylor, Union and Warren). They must be at least 17 years of age and not past their 22nd birthday on July 1 of the year they are admitted to the academy. They must have never been married.

D. **MULTIPLE APPLICATIONS**

Some applicants understandably seek admittance to the academies from Senator Harkin, Congressman Latham, and me. They may also apply to the Vice President. This is a wise decision as it gives you more than one chance to gain a nomination. If an applicant

is nominated on one of these other lists, there is a chance I will not include him or her on my list since it may preclude some other worthwhile individual from being considered.

E. **QUALIFICATIONS**

Although standards vary among academies, candidates must generally be in the top half of their high school class in a college preparatory curriculum and score acceptably on their SATs and ACTs. For purposes of nomination, I require only the ACTs. You will need a minimum low 20's for the English or Verbal, and high 20's for the Math Score. Applicants should have outstanding records of extracurricular activities in school, in their communities or part-time jobs. The academies especially stress the importance of leadership both in and out of school.

The academies have very strict standards regarding the physical qualifications as outlined in the academy catalogs. If you have any questions about your physical condition, you may wish to have your family physician pre-determine whether you can meet the standards of the academy of your choice before applying.

F. **APPLICATION PROCEDURE**

Step 1: Return the completed application form to my Des Moines office as soon as possible. Give the Evaluation Form to your guidance counselor or principal to be completed and returned to me (Note: this person should not be included as one of your recommendation sources).

Step 2: Be sure your ACT or SAT scores are sent to me to be included in your file. **(Use code 7412)**

Step 3: Ask **THREE** people to write letters of recommendation to me on your behalf. Please include at least one teacher. These should be sent directly from the source to my office so that they are confidential. **DO NOT MAIL YOURSELF.**

Step 4: Please provide the other items noted on the enclosed checklist, including an essay explaining why you wish to attend a service academy.

Step 5: I will acknowledge your file when it is complete. If you do not hear from me when you believe your file should be complete, please write or call me to see what is missing from your file. I will not consider any file unless it is completed by the deadline.

* Be sure to contact the academies you are interested in attending. Open your file online by visiting the respective academies website and creating a profile.

** The deadline for completing your file is **October 1, 2014**. I plan to make the nominations no later than December 31, 2014.

The Honorable Charles E. Grassley
Attn: Aaron McKay
721 Federal Building
210 Walnut St.
Des Moines, IA 50309

Email: Aaron_McKay@grassley.senate.gov
Phone: 515-288-1145
Fax: 515-288-5097

HIGH SCHOOL EVALUATION FORM

This form must be completed by either the high school principal or the high school guidance counselor for the candidate seeking a nomination to one of the United States Service Academies.

Name of Applicant _____
First Middle Last

Address _____

Name/Address of School _____

_____ Phone # _____

Applicant's Year in School _____

Numerical Junior Class Rank _____ GPA _____

SAT Score: Verbal _____ Math _____

ACT Score: Composite _____

English _____ Math _____

Leadership Characteristics:

Ability to Work Under Pressure:

Ability to Get Along With Others:

General Comments:

Date: _____ Signature _____

Please send this form and a transcript showing final junior grades for the applicant to:
The Honorable Charles E. Grassley, Attention: Aaron McKay, 721 Federal Building, 210
Walnut St., Des Moines, Iowa 50309.

DEADLINE: October 1, 2014

APPLICATION FOR NOMINATION TO
AIR FORCE, NAVAL, MILITARY, OR MERCHANT MARINE ACADEMIES

Name: _____
First Middle Last

Permanent Address: _____
Number and Street City/Town

County State and Zip Code Phone Number

Email address: _____

Date of Birth: _____ Social Security Number: _____

Name, Address and Phone Number of Parents or Guardian:

Mother: _____

Father: _____

Guardian (if applicable): _____

High School: _____
Name Address

School Phone # _____ Principal/Counselor _____

Graduation Date: _____ How Long Have You Lived In Iowa? _____

To Which Academy Are You Seeking Admission? (list in order of preference)

1) _____ 2) _____

3) _____ 4) _____

To which other members of Congress or Senator have you applied? _____

Extracurricular Activities and Employment: Please attach a separate sheet

Are you willing to make a career of the service? _____

**Please attach a recent photograph.

**Please use another sheet of paper if necessary.

Date _____ Signature _____

Please return to: The Honorable Charles E. Grassley, Attn: Aaron McKay, 721 Federal Building,
210 Walnut St., Des Moines, IA 50309

DEADLINE: October 1, 2014

CHECKLIST

(Note -- this form is for your use only. It lists all the items which you need to complete your file.)

Deadline for all items: **October 1, 2014**

ITEM:

DATE SENT TO SEN. GRASSLEY

- | | | |
|--------------------------------|-----|-------|
| 1. Application Form | | _____ |
| 2. SAT Score | | _____ |
| or | | |
| 3. ACT Score | | _____ |
| 4. Extracurricular Activities | | _____ |
| 5. Essay | | _____ |
| 6. Transcript of Grades | | _____ |
| 7. Recent Photograph | | _____ |
| 8. 3 Letters of Recommendation | 1st | _____ |
| | 2nd | _____ |
| | 3rd | _____ |
| 9. High School Evaluation Form | | _____ |

All items should be sent to:

The Honorable Charles E. Grassley

Attn: Aaron McKay

721 Federal Building

210 Walnut St.

Des Moines, IA 50309

Phone: 515-288-1145

Email: Aaron_McKay@grassley.senate.gov

Fax: 515-288-5097

PLEASE DO NOT SEND THESE ITEMS TO THE WASHINGTON OFFICE. IT WILL DELAY YOUR APPLICATION AS WELL AS INCREASE THE CHANCE OF IT NOT REACHING THE PROPER STAFF PERSON, THANK YOU.